

SPECIFIC GUIDELINES FOR FILMING IN ST GILES CHURCH AND ON ST GILES TERRACE

KEY CONSIDERATIONS

These guidelines are to provide a framework within which the following aims are achieved:

- St Giles' is an active parish church and its integrity as a Christian place of worship is observed at all times. Disturbance to worshippers and local residents is kept to the minimum
- The guidelines will follow the Film London – Location Filming in London – Code of Practice endorsed by the City of London's Film Office (COLFO) www.filmapp.org/cityoflondon
- Appropriate consultation must take place with the Rector and Churchwardens, acting on behalf of St Giles' PCC, via the Parish Administrator
- The content and nature of the proposed filming is checked (as far as is reasonably possible), so that the film is compatible with Christian values. Scripts need to be presented to the Rector for agreement before filming

LIAISON AND CONSULTATION

The production company should first approach the Parish Administrator, and then, if the proposed film is suitable to be filmed in the church or churchyard, to seek permission from COLFO

LOGISTICS

- Unloading / loading must be agreed with the Barbican Estate Office (BEO) in consultation with the Parish Administrator
- Heavy vehicles may access the terrace only along the weight-bearing access routes as marked

PARKING

Parking places, at the east end of the church, are restricted to 6 cars. If street parking is required permission from the BEO must be sought.

OPERATIONAL

- Noise and potential disturbance must be kept to a minimum. Personnel must be mindful at all times that St Giles' is a place of worship
- External filming is to take place between limited hours. Typical daytime hours should be within 0930 – 1630. Night shoots should finish by 2200

PRE & POST FILMING

Common parts of the building will be inspected prior to and following filming to check if there has been any damage. St Giles' PCC will recharge the costs of any repairs plus an administration fee to the production company.